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SUBMISSION FORM
Notice of Open Meeting

NAME OF AGENCY: LOWER NECHES VALLEY AUTHORITY

AGENCY CODE: 836

BOARD, COMMITTEE: **PERSONNEL COMMITTEE**

EMERGENCY MEETING:

REVISED AGENDA:

EMERG. REV. AGENDA:

RESCHEDULED FROM:

DATE OF MEETING: (Include day/time): **September 12, 2018
12:00 p.m.**

STREET LOCATION: 7850 Eastex Freeway

ORIGINAL DATE:

TEXREG REFERENCE:

CITY LOCATION: Beaumont, Texas 77708

COMPLETE AGENDA: X

SUMMARY OF AGENDA: (Complete agenda attached)

Meeting called to order – Caleb Spurlock, Chairman

1. Review personnel related policies and procedures and make a recommendation to the Board.
 - a. Proposed Maternity Leave Policy
 - b. Proposed Bereavement Leave Policy
 - c. Proposed Education/Tuition Reimbursement Policy
 - d. Proposed Inclement Weather/Emergency Operations/Closures Work Assignment and Compensation Policy
2. Review and make a recommendation to the Board to amend the previously adopted Nationwide Retirement Solutions Plan Document for the Lower Neches Valley Authority Matching Plan.
3. Discuss other related personnel related matters.

Adjournment

REASON FOR EMERGENCY: N/A

ADDITIONAL INFORMATION OBTAINED FROM: Scott Hall, P.E., General Manager

CERTIFICATION

I certify that I have reviewed this document and that it conforms to all applicable Texas Register filing requirements.

NAME: Scott Hall, P.E.

TITLE: General Manager

SIGNATURE OF CERTIFYING OFFICIAL: _____

DATE: September 7, 2018

SIGNATURE OF TEXAS REGISTER LIAISON:

TELEPHONE NUMBER: 409-892-4011

FAX NUMBER: 409-898-2468

REQUEST ACKNOWLEDGEMENT: YES